

## **TFBC RULES FOR USE OF CHURCH FACILITIES** (Subject to change without notification)

1. All requests to use church facilities must be submitted in writing (or email) to the Building and Property Leadership Team (BPLT) for approval. These will be reviewed by the BPLT on Wednesdays before evening activities.
2. Once approved the activity will be recorded on the master schedule that is available for viewing on the TFBC web site.
3. All activities of non-church groups will require a church member to be in attendance and personally responsible for the condition in which the facilities are left. Minimum responsibilities will include, but not limited to:
  - Sweep/dry mop the area used.
  - Verify all doors are closed and locked.
  - Verify that lights are turned off.
4. TFBC facilities may be used by other groups (commercial, for profit, non-profit, volunteer, individuals, families) for activities including but not limited to funerals, weddings, meetings, social events, dinners, and birthday parties as long as they meet the following criteria:
  - BPLT approval
  - Can fit within and not hinder normal church scheduled activities
  - Will not be in conflict with TFBC tenants and beliefs
  - Has the sponsorship of one church member that will be in charge. This member will open the building, turn on lights and HVAC, clean up all messes, be the last person to leave having verified that all doors are closed and locked and the lights are off.
5. FLC specific rules
  - The minimum amount of lighting and HVAC necessary will be utilized to be a good steward of God's provisions. In most cases the use of the small lights will be sufficient. For sporting events three rows of the large lights should provide enough light. If additional light is needed contact BPLT. Use of exhaust fans is recommended rather than air conditioning when possible.
  - No hanging from goals
  - No skateboards, roller blades, or roller skates are allowed.
  - No sporting equipment is to be left set up for use at a later time. Backboards should be raised, volleyball net put away, mat(s) rolled up, and balls put away.
  - It is expected that the gym floor will be dry mopped after use is complete.
6. The Chapel and Sanctuary are places of worship and thus should be used reverently. These areas may be used for weddings, funerals, bible study, prayer vigils, music recitals and music practice. Other uses will be considered by the BPLT.
7. It must be remembered that all use of the TFBC facilities must be in accordance with the reverence that we are to give the LORD.

8. Those using the TFBC facilities should conduct and dress themselves accordingly:
  - The use of tobacco in any form, alcoholic beverages, and drugs are prohibited
  - Fighting, abusive language, and inappropriate language will not be tolerated.
  - Proper clothing should be worn at all times. Males will be expected to wear a shirt at all times. No two piece clothing, bathing suits. No inappropriate advertising on shirts or any article of clothing will be allowed. No short shorts.
  - Music played should be limited to Christian music.
  - Pets are not allowed in the building.
9. Any sponsoring member that fails to leave the facilities clean and ready for the next use may lose their ability to sponsor future activities.
10. If facilities are left dirty, the sponsoring member may be invoiced for required cleaning